

APPROVED
BY DECISION OF GENERAL ASSEMBLY
OF TBPEOPLE NETWORK
REPORT NO. ____ OF _____ 2017

TBPEOPLE NETWORK MEMBERSHIP REGULATIONS

I. General Provisions

- 1.1. The present TBpeople Network (hereinafter, TBpeople) Membership Regulations (hereinafter, the Regulations) is developed in accordance with the legislation of Georgia and the Constitution of TBpeople.
- 1.2. The Regulations determine types of membership, procedure for entry in and discontinuation of membership, rights and responsibilities of members and regulate other matters concerning membership in TBpeople.
- 1.3. Membership Regulations, as well as amendments thereto, are approved by General Assembly.
- 1.4. These Regulations enter into force from the moment of their approval by the General Assembly.

II. Membership in TBpeople

- 2.1. TBpeople is a membership-based non-governmental non-commercial organization.
- 2.2. Membership in TBpeople is individual, voluntary and free of charge and does not envisage any entrance, membership or other mandatory fees.
- 2.3. There are three types of membership in TBpeople: full, associated and honorary.
- 2.4. Full membership is open to people with experience of tuberculosis.
- 2.5. Associated membership is open to people, whose close ones (friends or relatives) have or had tuberculosis.
- 2.6. Honorary membership is open to people, who made an outstanding contribution to the fight against tuberculosis, to mobilization of community of people affected by tuberculosis, or to care and support of people with tuberculosis.
- 2.7. To be eligible for membership in TBpeople, a person must accept the vision, mission and objectives of TBpeople and agree to abide by the rules described in these Regulations.
- 2.8. Information about TBpeople members is confidential and cannot be given to third parties. The exception is when TBpeople members voluntarily agree to disclose information about themselves; the extent of disclosure is to be determined by the member him-/herself.

III. Entry in TBpeople membership

- 3.1. In order to become a full or associated member of TBpeople, a person submits a membership application form (Annex 1), containing his/her personal and contact details and a confirmation that he/she meets TBpeople membership criteria. The application is reviewed by the Board:
 - 3.1.1. If membership criteria are met, the Board decides to admit the person to full or associated membership;

- 3.1.2. If membership criteria are not met, or if the application form contains false information, the Board decides to deny full or associated membership;
- 3.1.3. If the application is missing information marked as mandatory, the Board requests additional information from the candidate. Upon receipt of the requested information, the Board reconsiders the application and makes a decision envisaged by paragraph 3.1.1 or 3.1.2 of these Regulations.

3.2. The result is communicated to the email address provided in the application form within one week from the date of submission of the application. When the Board requests additional information in accordance with paragraph 3.1.3 of these Regulations, the result is communicated within one week from the date of submission of additional information. The person is considered a TBpeople member from the moment he/she receives an email message informing about admission to TBpeople membership.

3.3. Every member of TBpeople can initiate admission to TBpeople honorary membership of a person, who made an outstanding contribution to the fight against tuberculosis, to mobilization of community of people affected by tuberculosis, or to care and support of people with tuberculosis. To initiate nomination, he/she should submit an honorary membership nomination form (Annex 2) with information about the nominee and motivation for the nomination. The Board reviews the nomination and, in case of positive decision, makes efforts (if necessary, with support from Secretariat or TBpeople members) to get in touch with the nominee and inform him/her about the nomination. If the nominee agrees to become an honorary member, the decision is communicated to TBpeople members in a week's time.

IV. Rights and responsibilities of TBpeople members

- 4.1. Full members have a right to:
 - 4.1.1. elect and be elected to governance bodies of TBpeople;
 - 4.1.2. take part in votes of the General Assembly;
 - 4.1.3. participate in the development and discussion of policies, plans, strategies and programs of TBpeople, to make proposals, suggestions and comments;
 - 4.1.4. participate in TBpeople mailing lists in accordance with the rules;
 - 4.1.5. request and receive information about activities of TBpeople, have access to TBpeople documents, except for confidential information and documents;
 - 4.1.6. have priority for participation in training, education, information and other activities of TBpeople.

Commentary: Priority right to participate in TBpeople activities is realized by either organizing events only for members of the network or by determining a minimum quota for TBpeople members. Within TBpeople membership, full members have the top priority for participation in TBpeople activities.

4.2. Associated and honorary members have the same rights as full members, except for the rights envisaged by paragraphs 4.1.1 and 4.1.2 of these Regulations.

- 4.3. Regardless of the type of membership, TBpeople members must:
 - 4.3.1. support the realization of the vision, mission and objectives of TBpeople;
 - 4.3.2. abide by the constitution, policies, and rules of participation in TBpeople activities;
 - 4.3.3. respect rights of other members, volunteers and staff of TBpeople;
 - 4.3.4. coordinate with the Board any actions and statements on behalf of TBpeople;

Commentary: A TBpeople member cannot act on behalf of TBpeople unless such representation is part of his/her role in TBpeople (membership in the governing body or paid position in the secretariat that foresees representative functions) or representative functions were authorized by a decision of the Board.

4.3.5. avoid actions and public statements that may damage the reputation of TBpeople, its members, volunteers, and staff.

V. Discontinuation of membership

5.1. Membership in TBpeople is discontinued:

5.1.1. at the initiative of the member;

5.1.2. pursuant to a decision of the Board in accordance with paragraph 5.2 of these Regulations;

5.1.3. in case of death of the TBpeople member;

5.1.4. in case of liquidation of TBpeople.

5.2. If a member fails to perform responsibilities listed in paragraph 4.3 of these Regulations, the Board shall issue the member a warning. When issuing the warning, the Board may request that the member carries out certain activities aimed at mitigating the damage (bring an apology, publish a denial, etc.). If the member fails to carry out the requested actions or in case of repeated failure to perform the responsibilities, the Board may, at its discretion, issue another warning or discontinue the person's membership in TBpeople.

**Annex 1
to TBpeople Network
Membership Regulations**

TBpeople membership application form

Questions with an asterisk are mandatory

All data provided in the application will be kept confidential

I would like to become a member of TBpeople Network. Hereby I confirm that:

- I have or had tuberculosis in the past
- I haven't had tuberculosis, but my close one(s) (friend(s) or relative(s)) has/have/had tuberculosis
- I accept the vision, mission, and objectives of TBpeople
- I accept terms of membership as described in the TBpeople Membership Regulations

PERSONAL INFORMATION

First name:*

Surname:*

Middle name/patronymic:

Gender:*

Date of birth (*day/month/year*):*

Country of residence:*

Town:*

Valid email address:*

Contact telephone number:*

MOTIVATION

Please describe briefly why you are interested in becoming a member of TBpeople
(*maximum 1000 characters*):*

Note: motivation does not affect the decision to whether or not accept you as member of TBpeople. It is important to us as it gives us the understanding of why you are interested in joining TBpeople.

Important: TBpeople is not just an organization, it is a community. That is why we ask our new members to introduce themselves in TBpeople mailing list.

**Annex 2
to TBpeople Network
Membership Regulations**

TBpeople honorary membership nomination form

Questions with an asterisk are mandatory

All data provided in the application will be kept confidential

PERSONAL INFORMATION OF THE NOMINATOR

First name:*

Surname:*

Country of residence:*

I would like to nominate the following candidate for TBpeople honorary membership.

PERSONAL DETAILS OF THE NOMINATED CANDIDATE

First name:*

Surname:*

Organization:

Position:

Country:*

Email address (if known):

Telephone number (if known):

JUSTIFICATION

Please describe briefly the contribution the nominated candidate has made to the fight against TB, to mobilization of community of people affected by TB, or to care and support of people with TB:*